



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF SOLSONA
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OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 02
Series of 2020

AN EXECUTIVE ORDER INSTITUTIONALIZING A DRUG-FREE WORKPLACE IN THE LOCAL GOVERNMENT OF SOLSONA

WHEREAS, Executive Order No. 66, Series of 2018, issued by President Rodrigo Roa Duterte, calls for the institutionalization of the Philippine Anti – Illegal Drugs Strategy, which outlines the balanced efforts of the government to strengthen the campaign against illegal drugs and contribute to international efforts to counter the worldwide illegal drug problem;

WHEREAS, Section 4 of the Executive Order provides that all local government units shall adopt their respective Drug – Free Workplace Programs and conduct authorized drug testing among their respective officials and personnel in accordance with the provisions of Republic Act No. 9165 or the Comprehensive Dangerous Drugs Act of 2002, as amended;

WHEREAS, Regulation No. 13, Series of 2018 issued by the Dangerous Drugs Board mandates the creation of drug – free workplace policies in all government offices, especially local government units, including the conduct of authorized drug testing, to ensure that all public officers remain drug free and that the general public be assured of effective and efficient service from the government.

Whereas, there is an imperative need to support the call of the President and the Dangerous Drugs Board and inspire active participation in the campaign against illegal trafficking and drug use in the government.

NOW THEREFORE, I, JOSEPH E. DE LARA, by the power vested in me by law as the Mayor of Solsona, Ilocos Norte, do hereby Institutionalize a Drug-free Workplace in the Local Government of the Municipality of Solsona, Ilocos Norte, as follows:

SECTION 1. Establishment of the Drug – Free Workplace Committee – There shall be a Drug – Free Workplace Committee which shall ensure the proper implementation and dissemination of this Order. The Committee shall be composed of the following:

Chairperson	-HON. JOSEPH E. DE LARA	- Municipal Mayor
	-MRS. PLAVERI M. GONZALES	-Administrative Assistant II
	-DR. RUTH B. DE LARA	-Municipal Health Officer
	-ENGR. RANISON D. NARCISO	-United Government Servants Association, INC.
	-MS. JANINE D. BARAOIDAN	-Focal Person, C/MADAC

SECTION 2. Establishment of an Assessment Team – There shall be an Assessment Team which shall assist in the conduct of substance abuse awareness and prevention programs and implement the Employee Assistance Program for personnel who wish to undergo drug use intervention. It shall be composed of personnel with educational and training background on medicine, psychology, social work, and human resources administration.

SECTION 3. Aspects of the Drug – Free Workplace Policy

- a. Pre – Employment Drug Testing – Mandatory drug testing shall remain an essential requirement for entry into government service. Any applicant found positive for drug use shall be denied entry to government service.
- b. Substance Abuse Awareness and Prevention Programs – The Assessment Team shall initiate and implement these programs to ensure that personnel are properly informed on the evils of drug use, including its physical, mental, social, and legal implications.
- c. Authorized Drug Testing–The Drug Free Workplace Committee and / or the Assessment Team shall implement a random selection procedure in order to determine personnel who shall undergo drug testing.
- d. Employee Assistance Program – Any personnel, *prior to the conduct of Authorized Drug Testing*, may seek intervention through the Employee Assistance Program, which shall provide referrals and additional services to the personnel concerned. A drug dependency examination shall be conducted in order to determine the level of Substance Use Disorder and the applicable intervention. This Program shall not apply to personnel who are found to be positive for drug use *after* the conduct of confirmatory drug test in an Authorized Drug Testing activity.

SECTION 4. Effectivity. This order shall take effect immediately.

Done this _____ day of JAN 30 2020, at Solsona, Ilocos Norte.



JOSEPH E. DE LARA
Municipal Mayor