



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF SOLSONA
Mobile No. 0917-518-7043
Email: mayor.solsona@gmail.com

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 030 Series of 2019

DESIGNATING MRS. TRECELYN EUNICE F. PINACATE AS THE BUSINESS PERMITS & LICENSING OFFICER (BPLO) OF THE MUNICIPALITY OF SOLSONA, ILOCOS NORTE

WHEREAS, Joint Memorandum Circular No. 01, Series of 2016 of the Department of the Interior and Local Government (DILG), Department of Trade and Industry (DTI) and Department of Information and Communications Technology (DICT) issued on August 30, 2016 provides the revised standards for processing business permits and licenses in all cities and municipalities;

WHEREAS, this initiative is to comply with the President Rodrigo Roa Duterte's pronouncement during his inaugural speech last June 30, 2016 and State of the Nation Address (SONA) on July 25, 2016 for all government agencies to reduce the requirements and processing time of all government transactions;

WHEREAS, in compliance with the standards for processing permits will require streamlining the Business Permits and Licensing System (BPLS);

WHEREAS, a Business Permits and Licensing Officer (BPLO) is necessary to carry-out the effective implementation of the BPLS reforms in the municipality;

NOW THEREFORE, I, JOSEPH E. DE LARA, Municipal Mayor, Solsona, Ilocos Norte by virtue of the powers vested in me by law, hereby order:

SECTION I. Designation of Business Permits and Licensing Officer (BPLO) in the person of MRS. TRECELYN EUNICE F. PINACATE, *Administrative Assistant II* is hereby designated as the BPLO of the Municipality of Solsona, Ilocos Norte.

SECTION II. Duties and Responsibilities. The BPLO shall perform the following duties and responsibilities as stated:

1. Responsible for processing and reviewing of taxes and fees;
2. Ensure the true and correct collection of business taxes and fees;
3. Provide an effective system of conducting inspections and verifications of all business establishments;
4. Take necessary measures and systems to generate more revenues;

5. Undertake intensive campaign against illegal business operations;
6. Monitor and enforce existing laws, ordinances, policies, rules and regulations governing the operation of businesses and occupations in the locality;
7. Provide BPLS-related data to the business sector and the public in general; and
8. Recommend revocation of business licenses and permits in case of violations.

Section III. Effectivity. This Executive Order shall take effect immediately.

Done this _____ at Solsona, Ilocos Norte.

SGD
JOSEPH E. DE LARA
Municipal Mayor

