



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF SOLSONA
Mobile No.: 0917-518-7043
E-mail: mayor.solsona@gmail.com

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 046 Series of 2019

REORGANIZATION OF THE FOOD AND NUTRITION SECURITY EARLY WARNING SYSTEM (FNS-EWS) TEAM OF THE MUNICIPALITY OF SOLSONA, ILOCOS NORTE

WHEREAS, Presidential Decree No. 491 otherwise known as Nutrition Act of the Philippines, created the National Nutrition Council (NNC) as the highest policy-making and coordinating body on nutrition;

WHEREAS, the National Nutrition Council had identified the municipality of Solsona, Ilocos Norte as the pilot area in Northern Luzon Region for the expansion of the Food and Nutrition Security – Early Warning System (FNS-EWS);

WHEREAS, FNS-EWS is a specific type of food and nutrition security information system that provides timely notice of impending acute food security crises;

WHEREAS, the municipality of Solsona, Ilocos Norte is prone to natural calamities and other disasters affecting the abundance of food and nutrition security;

WHEREAS, the municipality of Solsona has the highest prevalence of underweight among pre-school children in Ilocos Region, based on the 2014 results of Operation Timbang;

WHEREAS, the purpose for the establishment of an FNS-EWS is to enable the municipality to identify and address different problems that affect the ability of a barangay and every households to obtain sufficient food relative to their needs;

WHEREAS, there is a need to reorganize the Food and Nutrition Security Early Warning System Team of the municipality due to the change of local officials brought about by the local and national elections last May 13, 2019;

NOW THEREFORE, I Joseph E. de Lara, Municipal Mayor of Solsona, Ilocos Norte by virtue of the power and authority vested in me by law, do hereby reorganize the Food and Nutrition Security Early Warning System Team of the municipality of Solsona, Ilocos Norte:

Section 1. Composition. The following shall compose the Food and Nutrition Security Early Warning System Team of the municipality of Solsona, Ilocos Norte:

A. Municipal level

Team Leader - MRS. SANTANG MARY ANN M. PAILMA – Midwife II/ MNAO-Designate

Members	-	DR. RUTH B. DE LARA	- MHO
		MRS. JANNETTE M. ESTEBAN	- Midwife
		MRS. ROSENDA A. ALLADO	- Midwife
		MRS. ANCHETA A. AGUSTIN	- Midwife

B. Barangay Level:

MANALPAC	-	MRS. JANNETTE M. ESTEBAN BNS/BHW/PL	- Supervisor - Data Collectors
----------	---	--	-----------------------------------

JUAN	-	MRS. JANNETTE M. ESTEBAN BNS/BHW/PL	- Supervisor - Data Collectors
------	---	--	-----------------------------------

PUTTAO	-	MRS. ANCHETA A. AGUSTIN BNS/BHW/PL	- Supervisor - Data Collectors
--------	---	---------------------------------------	-----------------------------------

CAPURICTAN	-	MRS. ROSENDA A. ALLADO BNS/BHW/PL	- Supervisor - Data Collectors
------------	---	--------------------------------------	-----------------------------------

BARCELONA	-	MRS. ROSENDA A. ALLADO BNS/BHW/PL	- Supervisor - Data Collectors
-----------	---	--------------------------------------	-----------------------------------

C. EWS Technical Working Group

- | | | |
|---|---------------------------------|-------------------------|
| - | DR. RUTH B. DE LARA | - Supervisor |
| - | MRS. JANNETTE M. ESTEBAN | - Supervisor/Validation |
| - | MRS. ROSENDA A. ALLADO | - Supervisor/Validation |
| - | MRS. ANCHETA A. AGUSTIN | - Supervisor/Validation |
| - | MRS. SANTANG MARY ANN M. PAILMA | - Collector/Monitoring |
| - | MR. BRENFORD JAKE M. NICOLAS | - Coordinator |
| - | MRS. BELLA B. BALLESTEROS | - Assistant Coordinator |
| - | ENGR. RANISON D. NARCISO | - Coordinator |

Section 2. Duties and Functions. The following are the duties and functions of the Food and Nutrition Security – Early Warning System of the Municipality of Solsona, Ilocos Norte:

I. At the Municipal Level:

A. The Team Leaders:

- a. Ensure continuous data collection and analysis of EWS Team;
- b. Officially transmit to the Local Chief Executive and MNC members as champion of the local nutrition committee, results of the deliberations undertaken by the team, including recommended actions to manage emerging threats;
- c. Directly report to the LCE all matters related to FNS-EWS;
- d. Oversee activities of the team;
- e. Act as the presiding officer of the FNS-EWS Team regular meetings as well as the necessary emergency/special meetings;
- f. Furnish a copy of the Quarterly Food and Nutrition Security – Early Warning System report to NNC Regional Office, copy furnish the office of the Provincial Nutrition Action Officer (PNAO); and
- g. Act as liaison officer with NNC and conduct other related activities.

B. The Team Members:

- a. Take charge of the gathering of the basic data required by FNS-EWS Team and submit the same to the database management group for processing;
- b. Undertake data analysis in their sectoral concerns;
- c. Participate in group deliberations in order to come up with recommendations as inputs for the LCE decision making process or policy formulation involving the Sangguniang bayan; and
- d. Ensure the assignment of new representative to the FNS-EWS team, in case representative presently assigned can no longer perform assigned tasks as member of the FNS-EWS team.

II. At the Barangay Level:

A. The Supervisors:

- a. Ensure the regular and timely updating and submission of list of Households with 0-17 months old preschool children of their respective barangays; and
- b. Consolidate results of the data collection and ensure correctness before submitting these to data encoders.

B. The Data Collectors:

- a. Conduct interview among randomly selected households in sentinel barangays, using the prescribed questionnaire; and

- b. Measure weight and height of 0-71 months old preschool children of randomly sampled households within the sentinel barangays.

Section 3. The FNS-EWS Technical Working Group shall be divided into four (4) support groups with the corresponding responsibilities:

A. Primary Data Collection and Encoding Group - MNAO as Coordinator

1. Collection and consolidation of primary data for sentinel areas supplied by BNS using the prepared household questionnaire; and
2. Generation of the data in required format for use of FNS-EWS team and undertake preliminary analysis.

B. Secondary Data Collection Group – MAO as Coordinator

1. Periodically gather data from other agencies;
2. Undertake preliminary analysis of the gathered data; and
3. Transmit processed data to FNS-EWS Data Base Management Group for collation with other data.

C. Peripheral Data Input Group – MNAO as Coordinator, MSWO as Assistant Coordinator

1. Provide other relevant information of feedback to FNS-EWS Database Management such as indigence, epidemics, plague, etc.;
2. Periodically gather data from the communities;
3. Undertake preliminary analysis of the gathered data; and
4. Transmit processed data FNS-EWS Database Management Group.

D. Database Management Group – MPD Office as Coordinator

1. Encode and collate all data collected by other groups for generation of relevant reports and graphs; and
2. Presentation of collected data in clear and concise form to the FNS-EWS Team.

Section 4. Funding Requirement

The funding requirement for the initial capacity building of the FNS-EWS team and data collectors shall be charged against project funds of the National Nutrition Council, while funds for the subsequent FNS-EWS Team meetings, primary data collection and actual operation/implementation of the system shall be the municipal counterpart.

Section 5. Tools, materials and other support – NCC shall provide the following:

- a. Electronic copy of the excel-based database management system for the efficient analysis, interpretation and presentation of the FNS-EWS quarterly data collection results;
- b. Electronic copy of the questionnaire for the quarterly primary data collection among the five (5) sentinel barangays. Reproduction of the said questionnaires shall be covered by the municipality;
- c. One (1) set of desktop computer and printer for efficient data banking and management of quarterly data collection results. The municipality shall ensure its proper use and maintenance;
- d. Five (5) salter weighing scales for the determination of underweight among 0-71 months pre-school children in the five (5) sentinel barangays. The municipality shall ensure its proper use and maintenance;
- e. Five (5) steel ruler for the fabrication of height boards for the determination of stunting among 0-71 months pre-school children in the five (5) sentinel barangays. Fabrication of the wooden height board shall be the counterpart of the municipality; and
- f. The municipality shall provide space and allot appropriate timetable for the quarterly meetings of the Food and Nutrition Security – Early Warning System Team.

Section 3. Repealing Clause. All Executive Orders, Rules and Regulations and other issuances or parts thereof inconsistent with this Executive Order are hereby repealed and modified.

Section 4. Effectivity. This Executive Order shall take effect immediately upon its approval.

Done this _____ at Solsona, Ilocos Norte.

SGD
JOSEPH E. DE LARA
Municipal Mayor