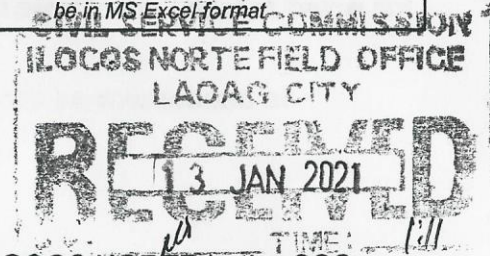


Republic of the Philippines
MGO SOLSONA, ILOCOS NORTE
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SOLSONA, ILOCOS NORTE in the CSC website:

Plaveni M. Gonzales
Plaveni M. Gonzales
HRMO

Date: 12-Jan-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk II	20	7	13166	Completion of two years studies in college	none required	none required	CS Subprofessional First Level Eligibility	Office of the Municipal Mayor (Market Operations)	
2	Administrative Aide IV (Clerk II)	4	4	11046	Completion of two years studies in college	none required	none required	CS Subprofessional First Level Eligibility	Office of the Municipal Mayor	
3	Administrative Aide IV (Accounting Clerk I)	58	4	11046	Completion of two years studies in college	none required	none required	CS Subprofessional First Level Eligibility	Office of the Municipal Accountant	
4	Tax Mapping Aide	54	4	11046	High School Graduate or completion of relevant vocational/trade course	none required	none required	none required (MC 11. s 96 Cat. III)	Office of the Municipal Assessor	
									NOTED <i>Rex R. Amil</i> Atty. REX R. AMIL Director II	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 1, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PLAVENI M. GONZALES

Administrative Assistant II

Brgy. #2 Laureta, Solsona, Ilocos Norte

axljas@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

NOTED

Atty. REX R. AMI
Director II