



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF SOLSONA
OFFICE OF THE SANGGUNIANG BAYAN

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EXCERPTS FROM THE MINUTES OF THE 53RD REGULAR SESSION OF THE 8TH SANGGUNIANG BAYAN OF SOLSONA, ILOCOS NORTE HELD IN ITS SESSION HALL ON DECEMBER 5, 2011 AT NINE O'CLOCK IN THE MORNING.

PRESENT:

Hon. Jonathan L. de Lara,	Vice Mayor/Presiding Officer
Hon. Edison E. de Lara,	Member,
Hon. Marcelino M. Quitoras, Jr.	Member,
Hon. Ismael L. Agulay,	Member,
Hon. Dixie C. Miguel,	Member,
Hon. Jose A. Martin,	Member,
Hon. Francis Gerald L. Ganotisi,	Member,
Hon. Mimi Vicente-Pulicay,	Member,
Hon. Lorenzo M. Pascua,	Member,
Hon. Jovencio M. Pascua,	ABC President/Member,
Hon. Claudette Abigail B. de Lara,	SK President/Member.

MUNICIPALITY OF SOLSONA, ILOCOS NORTE
OFFICE OF THE MUNICIPAL MAYOR
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ABSENT:

None.

MUNICIPAL ORDINANCE NO. 2011-590

AN ORDINANCE AMENDING AND SUPPLEMENTING MUNICIPAL ORDINANCE NO. 2009-577, ESTABLISHING THE ANNUAL EMPLOYEES INCENTIVE AND AWARDS PROGRAM OF THE MUNICIPAL GOVERNMENT OF SOLSONA, ILOCOS NORTE AND APPROPRIATING FUNDS THEREOF.

WHEREAS, Municipal Ordinance No. 2009-577, establishing the Annual Employees Incentive and Awards Program of the Municipal Government of Solsona, Ilocos Norte was approved on December 23, 2009 and made effective immediately upon its approval as provided in the Ordinance;

WHEREAS, there are some gray areas in some of the provisions of the Municipal Ordinance especially on the categories of awards to be granted and the amount to be given to the awardees per category;

WHEREAS, there is a need to amend and supplement the Municipal Ordinance in order to have an effective mechanisms to enhance productivity and outstanding performance of the officials and employees of the Local Government Unit;

NOW THEREFORE, on motion of Hon. Jose A. Martin, unanimously seconded by all the members present, be it

ORDAINED, by the Sangguniang Bayan duly assembled in session, that:

SECTION 1 – The title of Municipal Ordinance No. 2009-577 shall be amended as “AN ORDINANCE ESTABLISHING THE ANNUAL MUNICIPAL OFFICIALS AND EMPLOYEES INCENTIVE AND AWARDS PROGRAM OF THE MUNICIPAL GOVERNMENT OF SOLSONA, ILOCOS NORTE AND APPROPRIATING FUNDS THEREOF”.

SECTION 2 - Section 5 of the Municipal Ordinance shall be amended as “Municipal Officials and Employees Incentive and Awards Evaluation Committee – There shall be created a Municipal Officials & Employees Incentive and Awards Committee composed of the following:

Chairman	-The Municipal Administrator
Co-Chairman	-Sangguniang Bayan Member – Chairman Committee on Laws
Vice Chairman	-Sangguniang Bayan Member - Chairman, Committee on Good Government, Public Ethics and Accountability
Members	- (same as in Municipal Ordinance No. 2009-577)

SECTION 3 – There is hereby established the following categories of the Awards System where to select one (1) awardee per category, with their corresponding cash incentive award, as follows:

[Handwritten signatures]

A. For Individual Category – not to exceed P10,000.00

1. Managerial Category
2. Supervisory Category
3. Technical Category
4. Administrative Category
5. Labor Category
6. Real Property Collection Category
7. Business taxes, fees and charges category
8. Market Fees Category
9. Exemplary Conduct and Ethical Behavior Category

B. Group/Team/Office Category – not to exceed P20,000.00

C. LOYALTY AWARDS:

- a. Loyalty Cash Incentives of Officials and Employees who have completed at least ten (10) years of continuous and satisfactory service to the Municipality. This service awards shall consist of cash bonus differentiated as follows based on the provision of Civil Service Commission Memorandum Circular No. 17, series of 1999 and No. 06, series of 2002, respectively:

10 years and above - cash bonus shall not be less than P500.00 but not more than P1000 for every year of service effective January 1, 2002. Cash bonus of not less than P300.00 per year of service effective July 1, 1999. Prior years shall not be less than P100.00/year chargeable against the agency's savings.

- b. The municipal government shall appropriate funds from the savings of the municipality from the budget of the current year sufficient amount for the Loyalty Cash Incentives of qualified municipal officials and employees.

SECTION 4 – Section 9 of Municipal Ordinance No. 2009-577 – Allocating amount as funds for the Awards and Cash Incentives – This Section shall be amended as follows:

-The municipal government shall appropriate funds in the annual budget of the municipality in the amount of ONE HUNDRED FORTY THOUSAND PESOS (P140,000.00) for the Municipal Officials and Employees Incentives and Awards Program of the municipality. The cash award for the individual category shall not be more than TEN THOUSAND PESOS (PHP.10,000.00) per awardee and not more than TWENTY THOUSAND PESOS (Php. 20,000.00) per awardee under the Group/Office Category;

SECTION 5 – The Municipal Officials and Employees Incentive and Award Evaluation Committee shall promulgate the guidelines in the implementation of this program to be approved by the Sangguniang Bayan;

Copies of this Municipal Ordinance shall be forwarded to the Sangguniang Panlalawigan, Provincial Capitol, Laoag City for their review and other offices and authorities concerned for their information and appropriate action;

CARRIED UNANIMOUSLY, with the following votes:

Infavor - Hons. E. de Lara, Quitoras, Agulay, Miguel, Martin, Ganotisi, Pulicay, L. Pascua, J. Pascua and C. de Lara;

Against - None.

ATTESTED:


HON. JONATHAN L. DE LARA
Vice Mayor/ Presiding Officer

CERTIFIED TRUE & CORRECT:


GLORIA S. ESPIRITU
Administrative Assistant II

APPROVED:


HON. JOSEPH E. DE LARA
Municipal Mayor

Date DEC 21 2011